

Job Title: Website Developer

Wage: \$12.00/hr

Category: Summer student, full-time

Hours: 35.00 hours per week

Employment term: Minimum 8 weeks

Job Purpose: The Website Developer will assist with the redesign and redevelopment of the Sustainable Hamilton Burlington website and other online communications tools, including a Member's' Portal, Blog, and online resource library, to enhance the organization's ability to provide education and support to businesses in improving their triple bottom-line (environmental, social and economic) sustainability.

Duties and responsibilities may include:

- Work with Sustainable Hamilton Burlington members to identify their online sustainability information needs
- Develop, design, and implement an overall plan for the website and other online communication tools as needed

Requirements:

This position is open to post-secondary students between the ages of 18 and 30 who were full-time students in the past year and will be returning to school this coming year. The availability of this position will be dependent upon confirmation of Canada Summer Jobs funding.

Qualifications:

The successful candidate will have the following qualifications, traits and abilities:

- Advanced education in website design/development.
- Some understanding of and interest in sustainability, business, communications, and/or environmental science would be an asset.
- Understands and can communicate the business case for sustainability in business terms
- Excellent verbal and written communication skills - confident and professional when corresponding with professionals, both internally and externally
- Highly organized with exceptional time-management skills
- Self-motivated, works well independently but thrives on teamwork
- Able and enthusiastic collaborator with other team members
- Service-oriented and aims for complete client satisfaction
- Analytical, scientific in approach to finding new solutions and problem-solving

Remuneration:

This position is full-time - 35 hours/week for minimum 8 weeks at \$12.00 per hour.

Location of Work:

Sustainable Hamilton Burlington's office is located at 126 Catharine Street North in Hamilton (Seedworks Urban Offices), although there is flexibility to work from home on occasion. Some travel to member's offices, off-site meetings, or events may be required.

Our Commitment:

Sustainable Hamilton Burlington is dedicated to providing a rewarding and mutually beneficial experience for our Interns. We will strive to gain an understanding of each Intern's career and personal aspirations as they relate to their work with SHB and do whatever we can to support these goals. This can include (but not be limited to) providing training and mentoring, facilitating networking to promote learning opportunities and contact with businesses/professionals for career advancement and personal development. Overall, we endeavour to provide a culture that promotes positive professional and social interactions with other like-minded volunteers that leads to camaraderie and enhanced learning.

TO APPLY: Please send covering letter and resume to info@sustainablehamiltonburlington.ca